


Kuwait University College of Business Administration Student Exchange Program Fact Sheet 2021-2022

SEP Team	<p>Dr. Yaser Abdullah Al-Kulaib Program Director Tel: +965-24984957 Email: yalkulaib@cba.edu.kw</p> <p>Ms. Ikhlas Abdullah Director Assistant for SEP Students Affairs Tel: +965-24988392 Email: ikhlas.Abdulla@ku.edu.kw</p> <p>Ms. Nirvana Saleh Director Assistant for SEP Partner Affairs Tel: +965-24988375/6 Mobile: +965-66190304 Email: nervana.saleh@ku.edu.kw</p> <p>Ms. Rana AlYaqout SEP Coordinator Tel: +965-24988388 Email: rana.alyaqout@ku.edu.kw</p>
Website	<p>CBA: http://kuweb.edu.kw/COB/index.htm</p> <p>SEP: http://kuweb.ku.edu.kw/COBA/CBAOfficesCenters/OrientationOffice/StudentsEXchangeProgram/index.htm</p> <p>    @exchangecba </p> <p>  sep.cbaSep20001@outlook.com </p>
Accreditation	<p>CBA has earned its initial academic accreditation in 2005 by The Association to Advance Collegiate Schools of Business (AACSB).</p>
Mailing Address	<p>College of Business Administration, Kuwait University, Sabah Al-Salem University City Shedadiya Area, Students Exchange Program, Associate Dean for Students Affairs, Dean's Building Ground Floor, P.O.Box 5486, Safat 13055</p>

Kuwait University College of Business Administration Student Exchange Program

	Kuwait	
Level of Study	Graduate / Undergraduate	
Language of Teaching	Intensive Languages of study are English, and Arabic is limited	
Undergraduate Program	1. Accounting Degree 5. MIS Degree. 2. Economics Degree 6. Marketing Degree. 3. Finance Degree 7. Operation & Supply Chain. 4. Management Degree 8. Public Administration.	
Graduate Programs	1. MBA 4. MS Finance Program 2. MS Economics Program 5. Higher Diploma in Islamic Finance 3. MS Accounting Program	
Exchange Period	One / Two Semesters	
Support Programs	Language Center http://www.kuniv.edu/ku/Students/CourseSchedule/index.htm We offer free Arabic language course. The Center for Community Services and Continuing Education http://www.kuniv.edu/ku/Centers/CentreforCommunityServiceContinuingeducation/index.htm	
Academic Express	As agreed within the partnership students pay for the expenses of courses outside of the CBA campus. KU offers programs via Language Center and the Center for Community services and Continuing Education.	
Academic Calendar	Fall 2021	Orientation: October 17-21,2021 (Incoming Exchange Students: Wednesday and Thursday) Class start: October 24, 2021 Class End: January 20, 2022 Exams: January 22- February 2, 2022 Winter holiday February 6-26, 2022
	Spring 2022	Orientation : February 20-24, 2022 (Incoming Exchange Students : Wednesday & Thursday) Class Start: February 27, 2022 Class End: May 26, 2022 Exams: May 28 – June 7, 2022 Summer holiday: June 12 – September 24, 2022

Kuwait University College of Business Administration Student Exchange Program

	Summer 2022	Orientation: June 19-21, 2022 Class Start: June 19, 2022 Class End: August 11, 2022 Exams: August 13-16, 2022 Summer holiday: August 21 – September 24, 2022
Exchange Nomination and Application Deadline	Fall 2021	Nominations & Application: Hold
	Spring 2022 Summer 2022	Nominations & Application: to be informed in an email according to COVID-19 global situation & Kuwait Government Decision
Grading System	<p>The Point Scale</p> <p>A is divided into two levels:</p> <ol style="list-style-type: none"> 1. A equals 4 points 2. A- equals 3.67 points <p>B is divided into three levels:</p> <ol style="list-style-type: none"> 1. B+ equals 3.33 points 2. B equals 3 points 3. B- equals 2.67 points <p>F equals 0 points.</p> <p>C is divided into three levels:</p> <ol style="list-style-type: none"> 1. C+ equals 2.33 points 2. C equals 2 points 3. C- equals 1.67 points <p>D is divided into three levels:</p> <ol style="list-style-type: none"> 1. D+ equals 1.33 points 2. D equals 1 point 	
Orientation Week (Class Registration & Withdrawal)	Fall 2021: October 17-21, 2021 Spring 2022: February 20-24, 2022	
Registration System	Incoming Exchange Student is allowed to add course load with the condition of not exceeding the maximum allowance load of courses.	
Withdrawal System	Course Withdrawal is open up to 6 weeks of the semester start. Note the course loads should not be less than the minimum load.	
Admissions Documents	<ol style="list-style-type: none"> 1. CBA Application Form and Business Courses List to be studied at CBA/KU. 2. Colored copy of the photo page of passport (Validity > 3 years). 3. Three (3) colored small photos as the same size and background color of the passport photograph. 4. Official University Transcript released in English Version. 5. Proof of English Language Proficiency (TOFEL, IELTS, or letter from Home Institution). 6. Curriculum Vitae released in English Version. 7. Nomination letter released by Home Business School. 8. A Certificate of Criminal Records released in English Version. 	

Kuwait University College of Business Administration Student Exchange Program

	*Partner Institution should email and mail the student's documents. [on the due date].
Student ID, Black board and Internet Password	Incoming exchange student receives the student ID, blackboard and internet password after the courses schedule is released. It takes one (1) month to be ready after the semester starts.
Learning Expectation	Incoming exchange student is expected to attend all lectures, compete all assignments and attend exams in order to receive a course grade.
Work	Incoming Exchange Student is not permitted to work in Kuwait.
Acceptance Letter	Student receives CBA acceptance letter two months prior the start of the exchange semester. Students receive CBA acceptance letter two months before the start of the exchange semester.
Course Load Credits/ Semester Full –Time	Course Load for incoming exchange student is determined by Home Institution. Under-Graduate: Minimum Load: 12 credits Maximum Load: 21 credits Graduate: Minimum Load: 9 credits. Maximum Load: 15 credits.
Transcript	Incoming exchange student receives KU transcript within one (1) month of the semester end.
Visa	Visas are done by KU. A copy is sent to the student via Email. Any questions please Email the Director Assistant for SEP Student Affairs.
Health Insurance	Incoming exchange student should contact Kuwait Embassy in their home country to know the requirements and procedures o health insurance.
Arrival Date	Student is expected to arrive one (1) day before the Orientation. Attendance is mandatory.

Kuwait University College of Business Administration Student Exchange Program

Transportation	Kuwait University provides the incoming exchange student a free pick up and drop to and from Kuwait international Airport. Buses are free and available within KU College Campus.																								
Accommodation	Free accommodation. Availability of accommodation depends on the number of the KU incoming exchange students accepted per semester.																								
CBA's Student Clubs and Facilities	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Student Activities</th> <th style="text-align: left; border-bottom: 1px solid black;">Student Clubs</th> <th style="text-align: left; border-bottom: 1px solid black;">CBA Campus</th> </tr> </thead> <tbody> <tr> <td>1. Dean's List</td> <td>1. Sports Center</td> <td>1. Medical Center</td> </tr> <tr> <td>2. Finance Club</td> <td>2. Swimming Pool</td> <td>2. Bank</td> </tr> <tr> <td>3. Accounting Club</td> <td>3. Arts Club</td> <td>3. Computer Lab</td> </tr> <tr> <td>4. The Talent's Club</td> <td>4. Music Club</td> <td>4. Stationary & Copy</td> </tr> <tr> <td>5. QMS Club</td> <td></td> <td>5. Supermarket</td> </tr> <tr> <td>6. PA Club</td> <td></td> <td>6. Library</td> </tr> <tr> <td>7. Economics Club</td> <td></td> <td></td> </tr> </tbody> </table>	Student Activities	Student Clubs	CBA Campus	1. Dean's List	1. Sports Center	1. Medical Center	2. Finance Club	2. Swimming Pool	2. Bank	3. Accounting Club	3. Arts Club	3. Computer Lab	4. The Talent's Club	4. Music Club	4. Stationary & Copy	5. QMS Club		5. Supermarket	6. PA Club		6. Library	7. Economics Club		
Student Activities	Student Clubs	CBA Campus																							
1. Dean's List	1. Sports Center	1. Medical Center																							
2. Finance Club	2. Swimming Pool	2. Bank																							
3. Accounting Club	3. Arts Club	3. Computer Lab																							
4. The Talent's Club	4. Music Club	4. Stationary & Copy																							
5. QMS Club		5. Supermarket																							
6. PA Club		6. Library																							
7. Economics Club																									
KU supplies Exchange Students the following upon availability	<ul style="list-style-type: none"> • Free accommodation and meals • Free Tours • Free airport pickup and drop off 																								