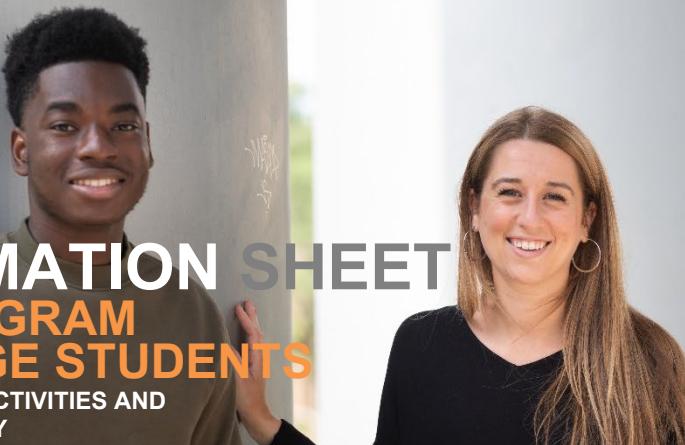


INFORMATION SHEET

BBA PROGRAM EXCHANGE STUDENTS

INTERNATIONAL ACTIVITIES AND
STUDENT MOBILITY



EXPERIENCE HEC MONTRÉAL

Building on our excellence in teaching and research, HEC Montréal is a French-language institution open to the world and solidly rooted in Quebec society, that trains management leaders who make a responsible contribution to the success of organizations and to the sustainable transition of society.

HEC Montréal's vision is to be a hub of management knowledge that inspires, innovates and is known worldwide, thanks to the quality and relevance of its teaching and research, its influence and involvement in local, national and international communities and its human-centered, responsible and collaborative approach.

At HEC Montréal, students benefit from a quality education known for its pragmatic approach and relevance in today's world. That's why they promote dynamic learning based on practice and exchanges, which include simulations, debates, role-playing, hands-on work, case studies and oral presentations.

Coming to HEC Montréal is an opportunity to take advantage of a stimulating learning environment and to experience Montreal, one of North America's most creative and welcoming cities.

Montreal is again named among the world's top 10 student cities, according to a study by the Quacquarelli Symonds (QS) Institute (2025).

About HEC Montréal

HEC Montréal—Campus Côte-Sainte-Catherine



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HEC MONTRÉAL INTERNATIONAL

The total student body consists of 14,148 students, including an international community of 3,649 students from 148 countries, making up approximately 25.8% of the student population.

More than 500 exchange students from 135 partners institutions in 44 countries/regions enjoy HEC Montréal academic experience and Montreal cultural activities every year.

**Ashoka U's first
Francophone Changemaker
Campus**

TRIPLE CROWN

HEC Montréal's excellence in business teaching and research is recognized worldwide.

The School was the first in North America to be awarded the three most prestigious international accreditations in its field: AMBA, AACSB International and EQUIS. Only 2 Canadian business schools out of 145 worldwide holds this three-fold mark of distinction.



ACADEMIC INFORMATION

STUDYING IN THE BBA PROGRAM

BBA courses are offered in different and sometimes mixed formats: lectures, case studies, class discussions, simulations, seminars, etc.

The BBA is intended as a full-time program, and classes are offered mainly during the daytime and weekdays. Class size is usually about 60 students.

WORKLOAD REQUIREMENTS

Each course has a weight of 3 credits (6 ECTS). Local students take 15 credits (30 ECTS) per semester; a minimum of 12 credits (24 ECTS) is required to be considered a full-time student.

A 3-credits course consists of 45 contact hours and an additional 90 hours of personal work for a total of 135 hours.

Workload for exchange students to comply with HEC Montréal regulations:

- > Minimum: 12 credits (4 courses, may include 1 language course)
- > Maximum: 18 credits (5 business courses plus 1 language course)

Note:

- > No more than 5 business courses are allowed per semester
- > No more than 1 language course is allowed per semester

ACADEMIC INFORMATION

Languages of instruction at HEC Montréal are French and English.

For business courses given in French:

- > Textbooks in English are sometimes used
- > Exams can be written in English upon the teacher's approval

Students are not required to demonstrate any language proficiency.

As indication only, refer to the recommended scores in the chart beside.

EXAMS AND TRANSCRIPTS

No retakes nor rescheduling of mid-semester or final exams allowed.

Approximately 6 weeks after the semester, the digital transcript will be shared to the student on [MyCreds](#), which is a secured platform where each digital document is assigned a unique cryptographic signature that is permanent and immutable. It is an official and authentic document, as it has been digitally certified.

EVALUATION AND GRADING SYSTEM

Each course has its own means of evaluation.

Grading of courses and other evaluated learning activities is done by a letter system, with each letter corresponding to a numerical value according to the scale presented beside.



SPECIALIZATIONS

- > Applied Economics
- > Applied Economics, Finance, and Mathematics
- > Business Analysis — Information Technologies
- > Business Analytics
- > Business Intelligence
- > Entrepreneurship
- > Finance
- > Human Resources Management
- > International Business
- > Logistics & Operations Management
- > Management
- > Marketing
- > Project Management
- > Sustainable Development Management

ADVANCED INTERMEDIATE LEVEL	RECOMMENDED SCORE
ENGLISH	
TOEFL Internet Based Test (IBT)	72—94
IELTS	5.5—6.5
FRENCH	
TFI	750—845

BBA NUMERICAL VALUE / MARK	EVALUATION
4.3 / A+	Exceptional
4.0 / A 3.7 / A-	Excellent
3.3 / B+ 3.0 / B 2.7 / B-	Very good
2.3 / C+ 2.0 / C	Good
1.7 / C- 1.3 / D+ 1.0 / D	Fair
0.0 / E	Failure
0.0 / F	Failure due to absence

COURSE REGISTRATION

Registration Instructions

REGISTRATION PERIOD

We recommend that students register as soon as the system opens since registration for courses is on a first come, first served basis.



BUSINESS COURSE OFFER

Course list for exchange students is available as of mid-May for the full academic year.

Updates are made prior to each semester.

[Course list for exchange students](#)

COURSE OUTLINES PREREQUISITES

Before registering for a course, students must make sure to meet the prerequisites.

[Refer to the course portal](#)

[Detailed syllabus](#)

BUSINESS LANGUAGE COURSES

For students wishing to improve their business language skills in French, English or Spanish, we offer:

Business French

6 levels: Novice to Advanced

Business English

4 levels: Intermediate to Expert

Business Spanish

5 levels: Beginner to Advanced

The course has a weight of 3 credits.

Only one language course per semester is allowed.

An Online Placement Test is required and must be taken during the course registration period.

MEDICAL & HEALTH INSURANCE

HEC Montréal Health Insurance Website

COMPULSORY HEC MONTRÉAL HEALTH PLAN

It is compulsory for all incoming exchange students to purchase the Cowan Company Health Insurance Plan from HEC Montréal. The Health Insurance Plan covers prescription drugs, medical and hospital expenses. No other private health insurance plan is accepted.

Payment is required upon arrival by credit card or international bank card only (no cash accepted).

Cost*:

- > CAN\$ 396 for one semester
- > CAN\$ 605 for 2 semesters in the same academic year

**Subject to change without notice*

RECIPROCAL SOCIAL SECURITY AGREEMENTS

Citizen students of Belgium, Denmark, Finland, France, Greece, Luxemburg, Norway, Portugal, Romania, and Sweden may be exempted from the compulsory HEC Montréal Health Plan by being covered by the Régie de l'assurance maladie du Québec (RAMQ).

To be eligible, students must have the nationality and residence of one of the countries listed above.

To validate their eligibility and for further information, students must refer to the [RAMQ website](#).

Prior to arrival, students must obtain the [required document](#) from their country's social security.

Upon arrival, students must provide the document and follow further procedures. Once the process is completed, the compulsory premium will be waived.





ACCOMMODATION

OFF-CAMPUS HOUSING EXCLUSIVE OFFER FOR EXCHANGE STUDENTS

- > [Get Your Place](#)
- > [Housing Hawk](#)
- > [Student Flat](#)
- > [IRIE Location](#)

ASSISTANCE

- [Housing](#) (website)
- Take advantage of [Housing Hawk](#)'s services for apartment search
- Montreal housing guide available upon request (incoming@hec.ca)

ORIENTATION

WELCOME ACTIVITIES

The student committee "HEChange" organizes fee-paying activities for exchange students. Although participation is on a voluntary basis, it is highly recommended.

For more information or to contact the student committee "HEChange":
HEChange@hec.ca

LIVING EXPENSES

Average range from CAN\$ 9,000 to CAN\$ 10,000 per semester (4 months)

EXPENSES	AVERAGE COST (CAN\$)
Accommodation	5,000
Food	2,000
Local transportation	225
Personal expenses	1,500
Insurance	396
Total	9,000 to 10,000

INTERNATIONAL STUDENT MOBILITY FAIR

During the Fall semester, HEC Montréal organizes a colorful and dynamic International Fair. We will ask your students to participate and be creative when representing their home university. Prior to the event, we will ask you to send supporting promotional material and encourage your students to actively participate.

ADVISING AND COUNSELING SERVICES

- > [Psychological support and well-being](#)
- > [Support for students with disabilities](#)
- > [Academic support](#)
- > [Immigration \(email\)](#)



hec.ca/en/international

EDUCATION SYSTEM

QUEBEC EDUCATION SYSTEM

In Canada, there is no integrated national system of education. Post-secondary education is the responsibility of provincial and territorial governments.

In the province of Quebec, post-secondary studies are partly done in college and in university. Students from outside Quebec will complete the BBA program in 4 years (1-year preparatory plus 3-year BBA program).

EDUCATION LEVELS	STUDENTS FROM QUEBEC (YEARS)	STUDENTS FROM OUTSIDE QUEBEC (YEARS)
Elementary	6	6
Secondary	5	6
University College	2	
University (BBA Preparatory Year)	0	1
University (BBA Program)	3	3
Undergraduate Studies – Bachelor Diploma	16 years of studies	
University (MSc Program)	2	2
Graduate Studies – Master Diploma	18 years of studies	
University (PhD Program)	4	4
Graduate Studies – Doctorate Diploma	22 years of studies	

ECTS EQUIVALENCE

HEC Montréal uses a credit-unit based system. Each academic year has a weight of 30 credits / 60 ECTS.

BBA PROGRAM	CUMULATIVE UNITS (CREDITS)	CUMULATIVE UNITS (ECTS)
Last year of University College	30	60
Preparatory year		
1st year	60	120
2nd year	90	180
3rd year (final year)	120	240



CONTACTS

FOR STUDENTS

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FOR PARTNERS



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WEBSITE

[School Website](#)

[Information for Partners and Students](#)

SECURITY

[Security Website](#)

After Hours Emergency Phone:

+1 514 340-6611

MAILING ADDRESS

HEC Montréal

International Activities and Student Mobility

3000, chemin de la Côte-Sainte-Catherine

Montreal, Quebec, Canada H3T 2A7

LOCATED IN THE HEART OF MONTREAL

HEC Montréal is located right in the heart of Montreal, a dynamic university city that attracts top talent from around the world. Second in North America for the number of students per capita, it offers a stimulating environment for studies and research. It is also, a vibrant metropolis, known worldwide for its tremendous variety of cultural activities, that will provide exchange students an exciting adventure along with an excellent educational experience.

New York, Boston, Toronto, Ottawa and other great North American cities are within a few hours.

LANGUAGES IN CANADA

Canada has two official languages: French and English. In the province of Quebec, French is the official language.

In Montreal, French and English speakers live side by side. Montreal is also a multiethnic city and therefore, multilingual.

[Montreal International](#)

MEDIA

[Where opportunities are created \(video\)](#)

[Video Library](#)

[Photo Library](#)

